

2005-06 CONSOLIDATED GRANTS PROGRAM

QUICK REFERENCE GUIDE: **Frequently Asked Questions &** **Financial Assistance Application Submittal Tool (FAAST)**

Frequently Asked Questions

Q: When will the 2005-06 Consolidated Grants Program start accepting applications?

A: The State Water Resources Control Board (State Water Board) will solicit Concept Proposals (CPs) once the Guidelines are adopted by the State Water Board. We anticipate the Guidelines will be adopted at the first January 2006 Board meeting (January 4, 2006). Assuming adoption on January 4, 2006, CP solicitation will begin the week of January 9, 2006. To receive an e-mail when the CP solicitation begins, sign-up for our electronic mailing list (see next question).

Q: How can I receive e-mail updates on the 2005-06 Consolidated Grants Program?

A: Please visit the Division of Financial Assistance's website (<http://www.waterboards.ca.gov/funding/consolidgrants0506.html>) and subscribe to the "Consolidated Grants 2005-06" electronic mailing list. In addition, if you do not already have a Financial Assistance Application Submittal Tool (FAAST) system Applicant User account, please go to the FAAST website at <https://faast.waterboards.ca.gov> and sign up for an account. By entering your email address during the account sign up process, you will be sure to receive automatic notification as soon as the FAAST system starts accepting applications for the 2005-06 Consolidated Grants Program.

Q: How do I apply for the 2005-06 Consolidated Grants Program?

A: When the application period opens for the 2005-06 Consolidated Grants Program, the State Water Board will accept applications online using the FAAST system. FAAST is a web-based system that allows applicants to fill in information about their project, attach documents to their application, and submit their application to the State Water Board electronically.

Q: Are the CALFED Drinking Water Program and the CALFED Watershed Program going to be administered separately from the 2005-06 Consolidated Grants Program?

A: Yes. The CALFED Drinking Water Program and CALFED Watershed Program are no longer part of the 2005-06 Consolidated Grants Program. Information on the Department of Water Resources' CALFED Watershed Program Solicitation can be found on-line at: <http://www.watershedrestoration.water.ca.gov/watersheds/grant.cfm>

FAAST

The full set of Frequently Asked Questions for FAAST is available online at: <https://faast.waterboards.ca.gov>

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FAAST Continued

Q: I forgot my username and/or password. What should I do?

A: If you forgot your username or password please contact the FAAST Administrative Team by email at FAAST_ADMIN@waterboards.ca.gov or by telephone (toll-free) at 1-866-434-1083 Monday through Friday from 8:00AM to 5:00PM.

Q: I am not ready to fill out the entire application in detail yet. How do I print out a blank copy of the entire application?

A: Initiate a new application and fill out the following three fields on the first screen: "Project Title," "Project Description," and the "Responsible Regional Board." You can come back to edit these, as well as additional fields later. Then click on the "Save and Continue" button to initiate the application process. Then click the "Preview / Submit Application" button and select the "Print" Option from your browser's "File" menu.

Q: I may not have all of my application information ready to enter into FAAST in one computer session. Can my application be saved as a draft prior to final submittal?

A: Yes. You may start an application, save your work in progress, and return to the system to work on your application during the application period as many times as you need. Please remember that you may have completed filling out all the information on your application, but you have not completed the process until you submit your application.

Q: Will information I submit online be secure?

A: Yes. Since you are providing personal and financial information, we have ensured that all data transmitted through the application process is secure by using Secure Socket Layer (SSL) encryption. This means that information traveling from your computer to the State Water Board servers cannot be read if intercepted by a third party.

Q: Help! I have a Dial-Up Internet connection and/or a slow computer which makes it difficult to attach files to my application. What should I do?

A: You may email your attachments to FAAST_ADMIN@waterboards.ca.gov and FAAST staff will attach your files to your application for you.

Q: I have submitted my application, but I now notice an error. How do I fix an error on my application?

A: To correct an error once your application has been submitted, you must contact the FAAST Administrative Team by email at FAAST_ADMIN@waterboards.ca.gov or by telephone (toll-free) at 1-866-434-1083 Monday through Friday from 8:00AM - 5:00PM. **Please note that your application cannot be edited after the application submission due date for the solicitation has passed.**